

'Language House' Marguerite Mangion Street,
St. Julians, STJ 02 Malta.

Available Dates: Throughout the year

Minimum Course Duration: 12 weeks

EC Malta Job Club is only available for EU citizens

EC Malta offers students the chance to work on a temporary basis with a local company while studying English in Malta. EC Job Club enables students to improve their language skills whilst interacting with English speakers at the workplace. Students are graded via an initial interview. Allocation of work depends on their experience, skills/aptitude and level of communication.

Work placement is not guaranteed. It depends on the students' experience and availability as well as availability on the job market.

General Job Club Aims:

- Enhances English language skills by providing real-life communication practice.
- Provides students with practical work experience in companies.
- Provides students with the means to improve their language and interpersonal communication skills.

The Work Experience:

The work placement takes place while students attend an English course. This is a great opportunity to experience the use of English in real life situations.

EC Job Club provides the opportunity for students to gain paid work experience in a wide range of industries and occupations including: Sales & Marketing, PR & Advertising, Human Resources, Travel & Tourism, Hotel & Catering, Finance & Accounting, Administration & Secretarial.

Requests in any other vocational areas may also be considered subject to availability.

The Facts:

- ✓ Duration: 12 weeks plus
- ✓ Paid work placement
- ✓ Minimum Level of English: Intermediate or higher
- ✓ Minimum Age: 18
- ✓ Start any Monday

Procedure:

Applications: Students must apply once at school in EC Malta.

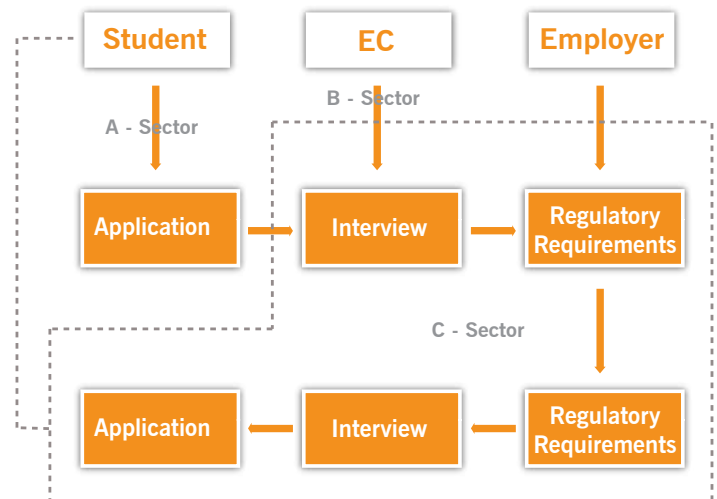
Interviews: After submitting an application students will be interviewed by EC's partners in order to assess their experience.

Training: After a week into the placement students are assessed in order to review their training needs, aptitude and level of communication.

EC Partner will:

- Officially be the employer of the student.
- Insure the student for employee liability risks.
- Train student if needed.
- Pay student on a monthly basis for all the work done in the previous month. The national minimum wage of Malta applies.
- Advise employee of his/her performance.
- Reserve the right to terminate employment on the grounds of poor performance or lack of assignments.

Responsibility Chart:



Sector A = Responsibility of the Student

Sector B = Responsibility of EC

Sector C = Responsibility of employer

Notes:

- All students who submit an application will attend an interview and be given a result sheet, including the interviewer's assessment and the applicant's 'employability horizon'.
- A fee of €50 will be charged upon application to cover assistance in writing a professional CV, interview, report and job search.
- Should a student be offered a job placement, local charges related to the application of a work permit may apply.

